

Minutes of the **Overview and Scrutiny Committee**
of the **Test Valley Borough Council**
held in Conference Room 1, Beech Hurst, Weyhill Road, Andover
on 24 May 2017 at 5.30 pm

Attendance:

Councillor C Lynn (Chairman)	(P)	Councillor I Jeffrey (Vice Chairman)	(P)
Councillor D Baverstock	(P)	Councillor P Hurst	(A)
Councillor P Boulton	(A)	Councillor J Lovell	(A)
Councillor J Cockaday	(P)	Councillor P Mutton	(A)
Councillor C Dowden	(-)	Councillor J Neal	(P)
Councillor B Few Brown	(A)	Councillor B Page	(P)
Councillor A Finlay	(P)	Councillor T Preston	(A)
Councillor K Hamilton	(P)	Councillor I Richards	(P)
Councillor I Hibberd	(P)	Councillor C Thom	(P)

Also in attendance:

Councillor N Adams King
Councillor M Flood
Councillor M Hatley
Councillor S Hawke
Councillor P North

33

Minutes

Resolved:

That the minutes of the meeting held on 26 April 2017 be confirmed and signed as a correct record.

34

Appointment of Vice-Chairman

Resolved:

That Councillor Ian Jeffrey be appointed as Vice-Chairman until the first meeting after Annual Council in 2018.

35

Appointment to Panels

The Committee considered appointments to the Audit, Budget, Public Involvement and PR and News Release within TV and Lessons Learnt from the Leisure Contract panels.

The Chairman suggested that the Planning Control Panel/Planning Advisory and Planning process Panel should cease however a member group led by Councillor Hibberd would meet to discuss and review any outstanding work from that panel and any other work that may be required and produce a scoping document. Councillor Nick Adams King, the previous lead member and subsequent Planning Portfolio Holder, would also sit on the group.

Resolved:

- 1. That Councillor Jeffrey be appointed Lead Member of the Budget Panel together with Councillors Baverstock, Hurst, Lovell and Giddings (Finance Portfolio Holder).**
- 2. That Councillor Jeffrey be appointed Lead Member of the Audit Panel together with Councillors Cooper, Hamilton, Neal, Preston and Giddings (Finance Portfolio Holder).**
- 3. That Councillor Cockaday be appointed Lead Member of the PR and News Release within TV and Lessons Learnt from the Leisure Contract Panel together with Councillors Hurst, Mutton, Preston and Richards.**
- 4. That Councillor Baverstock be appointed Lead Member of the Public Involvement Panel together with Councillors Boulton, C Dowden, Neal, Richards and Thom.**
- 5. That the previous Planning Control Panel/Planning Advisory and Planning process Panel cease and a member group consisting of Councillor Hibberd (Lead Member), Baverstock, Few Brown, Jeffrey, Neal and Finlay together with Councillors Adams King, Hawke and Hatley (co-opted) be set up to discuss the requirements of a Planning Panel and produce a scoping document.**

36

Performance Management Arrangements

Consideration was given to a report of the Policy Manager which provided the Committee with a briefing on the arrangements in place to manage performance across the Council in pursuit of the strategic priorities set out within the Corporate Plan. The report concentrated on strategic performance management. The Council's approach to strategic performance was underpinned by robust every day service and individual performance systems.

The Council's Corporate Plan, Investing in Test Valley sets out the priorities for the period 2015-19. It provided the focus on which the Council devoted its energy, skills and resources to achieving the best results for residents and communities. Performance Management played an important role in enabling the Council to evaluate on an ongoing basis the progress it was making in meeting local priorities and providing value for

money. It provided the framework in which to review what was working well and what could work better to ensure a cycle of continuous improvement.

The priorities of the Corporate Plan were delivered through a Corporate Action Plan (CAP). The CAP runs for the lifetime of the plan and was updated annually. It contained the major projects that were being taken forward across the Council in pursuit of the corporate objectives.

Cabinet reviewed the performance of the CAP on an annual basis. In addition to the CAP the Council has 15 Corporate Performance Indicators which were used as part of a broader suite of operational management tools that ensure standards were being met and that the things that matter most to residents were being delivered in an efficient and effective way.

Following a presentation by the Policy Manager members discussed a number of points;

- Work being carried out around community engagement and customer insight
- Corporate indicators – The Corporate Director would circulate a list of the 15 priorities.
- Allocation of resources and effectiveness of Services
- Public expectation
- Feedback from Ward Councillors
- Innovation and new ideas
- Link between performance management and strategic objectives

There was also a discussion around how and when Overview and Scrutiny could have an input into the Corporate Action Plan prior to it being adopted by Cabinet. The Leader explained that in future Overview and Scrutiny would have an opportunity to consider the Corporate Action Plan and make recommendations to Cabinet prior to it being adopted.

Resolved:

That the Council's approach to performance management, be endorsed.

37

Overview and Scrutiny Annual Briefing

Consideration was given to a report of the Chairman which covered the work of the Committee for the period May 2016 to May 2017. The Committee were asked to agree the Annual Briefing prior to its submission to full Council on 28 June 2017.

Resolved

That the Annual Briefing of the Overview and Scrutiny Committee be approved.

38 Programme of Work for the Overview and Scrutiny Committee

The Chairman asked the Committee for their views on the Overview and Scrutiny Committee Away Day and it was agreed that this would be held on a Saturday in July.

Councillor Baverstock asked if the Committee was able to consider performance on elections and an analysis of Polling Stations. The Corporate Director suggested that he and Councillor Baverstock meet with the Elections Manager after the General Election to see what information could be made available and whether that would be useful for the Committee.

The Committee considered and updated the Work Programme as follows:

- Crime and Disorder Update – Briefing Note
- Supporting Families Update – Briefing Note
- The Role of Licensing in Test Valley – Briefing Note

Resolved:

- 1. That the Overview and Scrutiny Committee Away Day be held on a Saturday in July.**
- 2. That the future work programme, as amended, be approved.**

(Meeting terminated at 6.35pm)